

Using Sharepoint at Home

The web address (URL) for sharepoint is **(for students)**
<http://studentportal.vbschools.com/students/#####>
(the # represent your student number)

You can also access Sharepoint via the links on the Old Donation Center web page: **<http://www.olddonation.vbschools.com/>**

Once you access the Sharepoint the authentication window will open up



The screenshot shows a Windows authentication dialog box. The title bar reads "Connect to ADSPWEB01.vbschools.com". Below the title bar is a blue header with a key icon. The main area is light gray and contains the text "Connecting to studentportal.vbschools.com". There are two input fields: "User name:" with a dropdown arrow and "Password:". Below the password field is a checkbox labeled "Remember my password". At the bottom are "OK" and "Cancel" buttons.

In the user name box type your student ID number@vbstudents.com and in the password box type your password. If you see a box that says Domain, type VBSCHOOLS

(For Teachers):

<http://studentportal.vbschools.com/teachers/#####>
(the # represents your network login)

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